# Application Form: Proof of Concept Funds

Round 5 (September 2022)

# *Please complete all sections; boxes are expandable.*

**1. Project title**

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|  |

**2. Applicant(s) details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic partner (Lead Applicant and Principal Investigator)** | | | | | | | | | | | | | | | |
| Lead applicant’s name | | | | | |  | | | | | | | | | |
| Position held | | | | | |  | | | | | | | | | |
| University/Institution | | | | | |  | | | | | | | | | |
| Email | | | | | |  | | | | | | | | | |
| Telephone number | | | | | |  | | | | | | | | | |
| **Academic partner’s Finance/Research Office contact:** *the person who would be responsible for the financial administration of your award* | | | | | | | | | | | | | | | |
| Name | | | | | |  | | | | | | | | | |
| Position held | | | | | |  | | | | | | | | | |
| Email | | | | | |  | | | | | | | | | |
| Telephone number | | | | | |  | | | | | | | | | |
| **Co-applicant(s):** *if needed, further applicants may be added by copying this section* | | | | | | | | | | | | | | | |
| Co-applicant’s name: | | | | | |  | | | | | | | | | |
| Position held: | | | | | |  | | | | | | | | | |
| University/ research institute: | | | | | |  | | | | | | | | | |
| E-mail: | | | | | |  | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **Co-applicant(s):** *if needed, further partners may be added by copying this* | | | | | | | | | | | | | | | |
| Name | | | | | |  | | | | | | | | | |
| Position held | | | | | |  | | | | | | | | | |
| Email | | | | | |  | | | | | | | | | |
| Telephone number | | | | | |  | | | | | | | | | |
| Company | | | | | |  | | | | | | | | | |
| Geographical base | | | | | |  | | | | | | | | | |
| Company Registration Number (CRN) | | | | | |  | | | | | | | | | |
| Company website | | | | | |  | | | | | | | | | |
| Employee headcount - *highlight correct box below*: | | | | | | | | | | | | | | | |
| <5 | 5 – 10 | | 11 - 25 | 26 -50 | | | 51 - 100 | | 101 - 250 | 251 - 500 | | 501 - 1000 | 1001 - 4999 | | >5000 |
| Company annual turnover for last FY - *highlight correct box below (figures in £):* | | | | | | | | | | | | | | | |
| <10,000 | | 10,000 - 99,999 | | | 100,000 - 249,999 | | | 500,000 - 749,000 | | | 250,000 - 499,999 | | | 750,000 - 999,999 | |
| 1M - 1.9M | | 2M - 5M | | | 5M - 9.9M | | | 10M - 24.9M | | | 25M - 50M | | | >50M | |

|  |  |
| --- | --- |
| ***Is this project a resubmission? YES/NO***  *If ‘Yes’ please provide brief details on how the current application differs from the previous version.* |  |

**3. Public summary of the project, including how this project fits within an industrial biotechnology scope**

*This information will be used by HVB and the BBSRC for public dissemination if the award is funded. This section is not scored but must be written in a manner which is accessible to a lay audience.*

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| *(maximum 250 words)* |

**4. Project dates** *Project duration may be up to 12 months.*

|  |  |
| --- | --- |
| Start: | End: |

**5. Finances**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **£** | | **£** |
| **Item:** | **100% FEC** | | **80% FEC** |
| Total Value of Award |  | |  |
| Directly Incurred Staff |  | |  |
| Directly Incurred Travel and Subsistence |  | |  |
| Directly Incurred Other Costs |  | |  |
| Directly Allocated Investigators |  | |  |
| Directly Allocated Estate Costs |  | |  |
| Directly Allocated Other Costs |  | |  |
| Indirect Costs (£) |  | |  |
| **Justification of costs:**  *Notes: Equipment purchase is an ineligible cost, however equipment access charges are allowable. Staff costs must be for members of staff with an employment contract.* | | | |
| **Value of Industry Contribution (cash and in-kind) (£)** | |  | |
| Breakdown and explanation of industry contribution: | | | |
| Do any of the partners have any conflict of interest with regard to the company?  *Please declare any interests you have in the company – see Guidelines for conflict of interest guidance.* | | | |

**6. Other NIBB funding**

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| Do you currently hold any other awards or have an application pending from a NIBB2 network? |
| Have you previously received NIBB phase I or II funding for research in the area of the current application? YES/ NO  If yes:   1. Which Network funded your award and what was the POC code allocated to this project? 2. Please explain how this project represents progression from that award and why a further PoC project is required. |

**7. Technology Readiness Level (TRL)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please indicate your current TRL, you will find a BBSRC description of TRL on our website: <https://www.highvaluebiorenewables.net/funding/> | | | | |
| **1** | **2** | **3** | **4** | **5** |
| What do you anticipate the TRL to be once you have completed your programme of work? | | | | |
| **1** | **2** | **3** | **4** | **5** |

**8. Case for Support** up to **five** pages. Please read the guidelines for specific information relating to each section:

* Context and details of the work proposed
* Relevance to HVB Scope
* Ethical, economic, environmental and social impact considerations
* Project management
* Impact

**Checklist**

Please ensure all items are completed otherwise your application will be returned to you and may not be reviewed until the following funding round

|  |  |
| --- | --- |
| ✓ | **Please read and tick to indicate you have done the following:** |
|  | I have read the Proof of Concept guidelines for the HVB Flexible Fund |
|  | I am a member of the HVB Network (please do check this before submitting your application) |
|  | All other applicants and industrial partners are HVB Network members |
|  | My CV, as lead applicant, is attached (no more than 2 sides A4) |
|  | I have attached a letter of support from my institution confirming acceptance of the 80% FEC funding rate and my eligibility for BBSRC-funding. |
| Reviewers  Conflict | Is there any reason why any individual on the HVB Leadership Team should not review the proposal? Our website has a current list of LT members.  *Delete as appropriate:*  YES – please describe:  NO conflicts |

**To submit the application:**

Please submit this application by email to [hvb-network@york.ac.uk](mailto:hvb-network@york.ac.uk) as a Word document, along with other supporting documentation as detailed in the Guidelines.

**Any questions?**

Any questions regarding proof of concept funds should be directed to the HVB Network Manager.

Please email hvb-network@york.ac.uk.