Event Terms and Conditions:

- 1. Please seek the permission of your line manager before registering to attend this event.
- 2. Please be aware that submission of your registration does not constitute confirmation that a place has been awarded to you.
- 3. In the event that a place is available, you will receive an email confirming your place within 7 working days. Full details for delegates will be sent by email one week before the event is due to take place.
- 4. The University of York will not be held liable for any costs incurred by you prior to a confirmed place being awarded.
- 5. The University of York will not be held liable for costs incurred due to circumstances outside of our control, such as transport delays or late changes in venue availability.
- 6. Delegates will be responsible for any travel and subsistence costs incurred up to the point of their arrival at the event venue and for their return journey at the end of the event.
- 7. This event is free to attend however we ask you to bear in mind that it is paid for using public funds and we have to pay for the full cost of your place whether you attend or not. Non-attendance is a waste of public funds that we could have used to support alternative Network initiatives. Please take time to consider your availability before reserving a place.
- 8. If you register for a place at this event but cancel after 31st October 2019, or do not attend on the day without notifying us, the Network reserves the right to reject future applications from you to attend Network events.