# Application Form for Proof of Concept Funds

**Round One (2019) only**

# Please complete all sections; boxes are expandable.

**1. Project title**

|  |
| --- |
|  |

Please indicate which call you are applying under:

|  |  |  |  |
| --- | --- | --- | --- |
| **Genomic tools for HVB** |  | **Open call project** |  |

**2. Applicant (s) details:**

|  |  |
| --- | --- |
| Lead applicant’s name: |  |
| Position held: |  |
| University/ research institute: |  |
| E-mail: |  |
| Telephone: |  |

|  |  |
| --- | --- |
| Finance/ Research Office contact: |  |
| Position held: |  |
| Email: |  |
| Telephone: |  |

*(This is the person who would be responsible for the financial administration of your award).*

**Co-applicants:**

|  |  |
| --- | --- |
| Co-applicant’s name: |  |
| Position held: |  |
| University/ research institute: |  |
| E-mail: |  |

|  |  |
| --- | --- |
| Co-applicant’s name: |  |
| Position held: |  |
| University/ research institute: |  |
| E-mail: |  |

**Industry partners:**

|  |  |
| --- | --- |
| Partner’s name: |  |
| Position held |  |
| Institute/ company: |  |
| E-mail: |  |
| Telephone: |  |

*(Further applicants/ partners may be added just copy and paste the blank box)*

**3. Public summary of the project, including how this project fits within an industrial biotechnology scope.**

*This information will be used by HVB and the BBSRC for public dissemination if the award is funded. This section is not scored but must be written in a manner which is accessible to a lay audience.*

|  |
| --- |
| *(250 words)* |

**4. Project dates** *Project duration may be up to 12 months.*

|  |  |
| --- | --- |
| Start: | End: |

**5. Finances**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **£** | | **£** |
| **Item:** | **100% FEC** | | **80% FEC** |
| Total Value of Award |  | |  |
| Directly Incurred Staff |  | |  |
| Directly Incurred Travel and Subsistence |  | |  |
| Directly Incurred Other Costs |  | |  |
| Directly Allocated Investigators |  | |  |
| Directly Allocated Estate Costs |  | |  |
| Directly Allocated Other Costs |  | |  |
| Indirect Costs (£) |  | |  |
| **Justification of costs:**  *Notes: Equipment purchase is an ineligible cost, however equipment access charges are allowable. Staff costs must be for members of staff with an employment contract.* | | | |
| **Value of Industry Contribution (cash and in-kind) (£)**  *(if any)* | |  | |
| Breakdown and explanation of industry contribution: | | | |

**6. Other NIBB2 funding**

|  |
| --- |
| Do you currently hold any other awards or have an application pending from a NIBB2 network? |

**7. Case for Support** up to **five** pages (delete the *italicised* text below but use the sub-headings)

* **Context and details of the work proposed**

***(quality of science = 40% of the total marks)***

*Describe background context for the work and any data you have to support your project. Explain what you aim to do and achieve in the project.*

* **Relevance to HVB Scope**

***(relevance to scope = 10% of total marks)***

*Explain what makes the project relevant to HVB and identify the IB elements.*

* **Ethical, economic, environmental and social impact considerations**

***(economic, environmental and social impact consideration = 10% of total marks)***

*Does the proposed work have any ethical implications? If so, please describe how these will be dealt with. If relevant, provide details of how economic, environmental and social impacts of the proposed research will be considered.*

* **Project Management**

***(project management = 10% of total marks)***

*Please indicate how the project will be managed: describe the roles of all partners on the project; describe milestones and deliverables. Please identify any critical milestones. Provide a timescale for the project: the start date should be no later than 01/02/2020.*

* **Impact**

***(industrial relevance and pathway to impact = 25% of total marks)***

*Please describe the impact of your project, paying particular attention to the industrial partners or industries you will or hope to engage with. Describe your pathway to impact – how you will achieve the impact you describe.*

**Checklist**

Please ensure all items are completed otherwise your application will be returned to you and may not be reviewed until the following funding round

|  |  |
| --- | --- |
| ✓ | **Please read and tick to indicate you have done the following:** |
|  | I have read the Proof of Concept guidelines for the HVB Flexible Fund |
|  | I am a member of the HVB Network |
|  | All other applicants and industrial partners are HVB Network members |
|  | My CV, as lead applicant, is attached (no more than 2 sides A4) |
|  | I have attached a letter of support from my institution confirming acceptance of the 80% FEC funding rate and my eligibility for BBSRC-funding. |
| Reviewers  Conflict | Is there any reason why any individual on the HVB Leadership Team should not review the proposal? Our website has a current list of LT members.  *Delete as appropriate:*  YES – please describe:  NO conflicts |

Any questions regarding proof of concept funds should be directed to the HVB Network Manager, Caroline Calvert ([caroline.calvert@york.ac.uk](mailto:caroline.calvert@york.ac.uk)); 01904 328763.